

**CoreNet Global UK
MINUTES OF BOARD MEETING
held on Wednesday 14 May 2008**

Robin Harris	Como Group	President
Paul Harrington	PricewaterhouseCoopers	Deputy President
Richard Paver	BP International	Past President
Susie Gray	Land Securities Trillium	VP External Relations
Michael Evans	Jones Lang LaSalle	VP Finance
Tracey Byer	DTZ	VP Membership
Ian Smith	ARCADIS-AYH	VP Programmes
Helen Butcher		VP Communications
Harry Cole	Electrolux	VP Learning
Richard Watton	Lehman Brothers	VP Sponsorship
Stuart Bowman	Hurley Palmer Flatt	VP Sustainability
Alan Carswell	Black & Decker	VP UK Regions&Europe
Nigel Baker	Microsoft	Deputy Membership
Christina Sigliano	HOK International	Deputy Programmes

For information: Mark Tamburro – Nokia, Barry Varcoe – RBS, Rick Bertasi, Johnson Controls

Date: 23 May 2008

Action By

1. In Attendance

Robin Harris (RH – p/t Chair), Tracey Byer (TB – p/t Chair), Helen Butcher (HB), Harry Cole (HC), Ian Smith (IS), Christina Sigliano (CS), Paul Harrington (PH) and Alice Lewis (AML).

2. Apologies received or assumed

Alan Carswell (AC), Richard Watton (RW), Michael Evans (ME), Richard Paver (RP), Stuart Bowman (SB), Susie Gray (SG), Nigel Baker (NB), Mark Tamburro (MT), Rick Bertasi (RB) and Barry Varcoe (BV).

3. Minutes of last meeting

The minutes of 16 April were approved.

4. Matters arising

As dealt with below.

5. UK Summit

A number of submissions had been received, but it was felt they needed to be strengthened with more 'hot topics' and end-user input.

6. Membership

Fees 'share' - no progress had been made following TB's exchange with Ann Atkinson, and RH agreed to pursue a 35% contribution for each new member, on a rolling basis.

RH

Committee/Strategy – it was not possible to build a committee until the overall strategy had been agreed. RH was planning to meet with NB in June, and this would be reviewed at the Board meeting on 11 June.

RH

Young Professionals – TB to pursue and identify a 'leader' (eg, Frances Reynolds of Lawrence Graham).

TB

7. Learning

Chapter Learning Taskforce - HC had dialled into the meeting on 5 May. As there were only two representatives from Europe, it was essential to feed in views from the UK Chapter. The Taskforce was currently reviewing current offerings, delivery methods/technologies, etc, and

	whilst there was an awareness and willingness to build on Chapters' contributions, this needed to be resourced. HC to provide an update for the Board.	HC
	4i Forum – more communication was needed, in particular to avoid date clashes.	
	Industry Change Forum – it was agreed to allocate £2.4K in order to convene a forum, identify and agree topics, and create a template and guidelines on how any research should be taken forward, eg facilitated/coordinated by a credible/academic institution. This would need to be resourced, possibly initially via the committees created through the new UK Chapter structure.	ME HC
8.	<u>Programmes</u>	
	Given the comments about the UK Summit submissions and the need to populate the 2009 events programme, it was agreed to convene an extended 'brainstorming' group. IS to send note to Board requesting feedback/suggestions prior to the meeting on 11 June. IS also to liaise with NB on topics identified by the Thames Valley Branch.	IS
	HC and RP would be attending the Discovery Forum on 5 June and would report back on 'hot topics' identified.	HC, RP
	HC to provide details of two new Electrolux projects that were of potential interest, and IS also mentioned a project being undertaken with Cisco.	HC
9.	<u>Global</u>	
	Whilst a report had not been received, RH had had a call with Melanie Hill (MH), when he had reiterated the need for some return for increasing membership and losing some of AML's services (which he would question further).	RH
	Global Summits – further to the discussion at the last meeting, it was agreed to continue to fund a representative to attend future Global Summits [next one – Orlando, 9-12 November]. The representative would be briefed by the Board, produce an agenda and report back at the next meeting.	
	European Summit, Berlin – RH to request a meeting with Global, produce an agenda and invite those UK Board members who were in Berlin to attend.	RH
10.	<u>Sponsorship</u>	
	MH had indicated to RH that she had a possible sponsor for the UK Chapter's CoRE Curriculum programme.	RH
	RW had agreed terms with SAS on the management of sponsorship in the future.	
11.	<u>Any other business</u>	
	Reports – RH reiterated the importance of receiving reports at least one week in advance of the next Board meeting, even if it contained 'No News', so that the meetings could concentrate on strategic policy and key issues. RH agreed to set the example by submitting a President's Report in future, identifying 'Red, Amber, Green' issues.	BOARD RH
	Finance – RH was meeting with ME on 16 May.	
	Governance/new UK Structure – discussion deferred until 11 June.	
	Newsletter – HB had learnt from Katleen Beeckman that the European Newsletter was being phased out, but that if the UK Chapter wished it to continue, it could provide 'quality' content for a trial period. HB to coordinate, but would require assistance.	HB
	2009 Awards Dinner – RH to remind Andrew Burt (Cttee Chair) to time meetings in order for an update to be available prior to each Board meeting.	RH
	End-user roundtable – PH to provide an update at the next meeting.	PH
12.	<u>Next meeting</u>	

11 June – 4-6.00pm, HOK's offices, 216 Oxford Street

Forthcoming meetings:

9 July – 9-11.00am, HOK
10 September – 4-6.00pm, HOK
8 October – 9-11am
11 November – 4-6.00pm
10 December – 9-11.00am
14 January 2009 – 4-6.00am
11 February – 9-11.00am
11 March – 4-6.00pm

Subject to adoption by Company Directors

Robin Harris
Chair