

**CoreNet Global UK
MINUTES OF BOARD MEETING
held on Wednesday 11 June 2008**

Robin Harris	Como Group	President
Paul Harrington	PricewaterhouseCoopers	Deputy President
Richard Paver	BP International	Past President
Susie Gray	Land Securities Trillium	VP External Relations
Michael Evans	Jones Lang LaSalle	VP Finance
Tracey Byer	DTZ	VP Membership
Ian Smith	ARCADIS-AYH	VP Programmes
Helen Butcher		VP Communications
Harry Cole	Electrolux	VP Learning
Richard Watton	Lehman Brothers	VP Sponsorship
Stuart Bowman	Hurley Palmer Flatt	VP Sustainability
Alan Carswell	Black & Decker	VP UK Regions&Europe
Nigel Baker	Microsoft	Deputy Membership
Christina Sigliano	HOK International	Deputy Programmes

For information: Mark Tamburro – Nokia, Barry Varcoe – RBS, Rick Bertasi, Johnson Controls

Date: 27 June 2008

Action By

1. In Attendance

Robin Harris (RH – Chair), Tracey Byer (TB), Helen Butcher (HB), Harry Cole (HC), Christina Sigliano (CS), Paul Harrington (PH), Richard Watton (RW – conf call), and Alice Lewis (AML).

2. Apologies received or assumed

Ian Smith (IS), Alan Carswell (AC), Michael Evans (ME), Richard Paver (RP), Stuart Bowman (SB), Susie Gray (SG), Nigel Baker (NB), Mark Tamburro (MT), Rick Bertasi (RB) and Barry Varcoe (BV).

3. Minutes of last meeting

The minutes of 14 May were approved.

4. Matters arising

As dealt with below.

5. Governance

UK Chapter structure – a meeting was to be held to finalise the committee structure, whereby Board succession was predicated on expertise/commitment and not ‘popularity’: President; Operations Board; Executive Board; Advisory Group; Committees. The reporting structure would also be confirmed – more strategic, probably bi-monthly. Terms of reference, or grass-roots research about what members want, might first be needed for each sub-group. To enable VPs to recruit additional support to meet the 1 September implementation deadline, a ‘call for volunteers’ would be placed on the UK web site asap.

PH, TB,
AML

6. Membership

A strategy meeting was to be held on 13 June.

RH had spoken to Melanie Hill (MH), who advised that Global was investigating a new fee-sharing arrangement, for review by the Global Board in August and implementation in September – TB to liaise with MH on the practicalities.

TB

It was felt that it would be more effective for end-user members to recruit new members than Regional staff.

The ‘Young Entrepreneurs’ membership drive would be deferred until the fee-sharing

- arrangement had been finalised/agreed, but TB would meantime sound out Alex Thorpe and Frances Reynolds. TB
- Total UK membership was increasing, because of the relaxation of the service provider/end-user rule, the Global Partner packages and the retention efforts initiated by Global.
7. Programmes
- IS had sent his apologies for not submitting a report.
- Christmas Lunch – venue/speaker arrangements needed to be finalised asap, notwithstanding discussion about doing something ‘wacky’ this year!
- Thames Valley Branch – details of the Figgy Pudding lunch and other events were urgently required. IS
- Web reviews – it was agreed to engage Alison Sutherland of AVS Publicity for a six month trial period to attend selected events and prepare a review, with photographs, for the UK web site (£150 per event).
- 9 July, New Street Square – MCM would be reminded about the non-self-promotion protocol. CS
- 26 June, President’s Summer Party – the numbers and mix of guests was reviewed.
- SAS Event Management – IS was in discussion about the costs/implications of SAS running all UK Chapter income-producing events. IS
8. Finance
- AML apologised for not providing an update in advance of the meeting on behalf of ME.
- HB to liaise with ME regarding the 2008-9 Communications budget. HB
- UK Summit 2008 – regardless of the strength of the programme/speakers, because of the economic climate, it was agreed to budget on the basis of, at best, breakeven, or, at worst, for a small loss. All VPs to be encouraged to share their mailing list/database for potential attendees. ME
CS
- Awards Dinner 2009 – committee meetings to be scheduled to take place prior to UK Board meetings, and a committee member to be nominated to take budgetary responsibility. RH
9. Global
- MH’s report had been circulated in advance.
- AML role – as mentioned by Ann Atkinson (AA) on 16 April, the proposed change to AML’s role would result in a reduction in resources, despite an agreement put in place by the previous CEO at the end of 2004 guaranteeing a dedicated service.
- Learning Task Force – as the UK Chapter representative, HC reported that the aim was to produce hubs of excellence. If the UK Chapter was to maintain that position in Europe, more resources would be required.
10. President’s Report (circulated in advance)
- UK Summit 2008 – M&N’s estimate to be renegotiated to maximum £2,000. AML
- 4i Forum – RH to liaise with NB to establish the current financial situation and obtain details of future plans/budget. RH
- Monthly reports – AML to provide a reminder eight days in advance of the next UK Board meeting. AML
11. Communications

HB was in discussion with MH regarding the potential duplication of effort between Tamesis and M&N, and M&N's remit would be reviewed when the contract was due to be renewed.

It was agreed not to pursue the suggested collaboration on the European Newsletter, as previously discussed by HB and Katleen Beeckman.

HB

12. Any other business

End-user roundtable – PH and HC to progress after the UK Strategy meeting, and feed into Remit research project. RP, Ron Herbst of Deutsche Bank, someone from Hermes, and others to be approached to join the group.

PH, HC

Orlando Global Summit – defer until 9 July.

AML

Photography – arrangements to be made for new photographs of the UK Board to be taken for the web site, etc.

AML

Away Day – VPs to be canvassed for dates in October.

AML

Company Secretary – AML to speak to the Accountant about the best options available.

AML

Annual General Meeting – AML to speak to the Accountant about the legal requirements (and this could potentially be used as a 'Welcome' event for new members).

AML

Meeting schedule – it was felt afternoon meetings should perhaps only take place every three months, or they may be more acceptable when there are fewer meetings per year.

13. Next meeting

9 July – 9-11.00am, HOK's offices, 216 Oxford Street

Forthcoming meetings:

10 September – 4-6.00pm, HOK

8 October – 9-11am

11 November – 4-6.00pm

10 December – 9-11.00am

14 January 2009 – 4-6.00am

11 February – 9-11.00am

11 March – 4-6.00pm

Subject to adoption by Company Directors

Robin Harris
Chair