

**CoreNet Global UK
MINUTES OF BOARD MEETING
held on Wednesday 22 February 2006**

Susie Gray	Land Securities Trillium	President
Richard Paver	BP	Deputy President
Tim Caiger	Oracle Corp	Past President
Chris Strong	Citigroup	VP Finance
Kathy Tilney	Tilney Shane	VP Communications
Andrew Carter	EC Harris	VP Learning
Jeremy Charles	Strutt & Parker	VP Membership
Robin Harris	Como Group	VP Programmes
Nigel Grice	Drivers Jonas	VP Sponsorship
Andrew Burt	Disney	Regional Representative

Copy David Turner, company director
Christine Mackenzie, CoreNet Global

Date: 3 March 2006

Action By

1. In Attendance

Susie Gray (SG – Chair), Richard Paver (RP), Robin Harris (RH), Jeremy Charles (JC), Nigel Grice (NG), Kathy Tilney (KT), Andrew Carter (AC), Andrew Burt (AB) and Alice Lewis (AML). With Christine Mackenzie (CM) of CoreNet Global in attendance.

2. Apologies

Chris Strong (CS), Tim Caiger (TC).

3. Minutes of last meeting

The minutes of 13 December 2005 were approved.

4. Matters arising

All Board members were asked to review past Minutes and to provide updates, as appropriate.

ALL

Remaining matters were dealt with below.

5. Strategic Plan

CM reported on the plan approved by the Global Board and agreed to provide more detail about the strategy for Europe [provided post meeting, attached].

6. Leadership Forum

AC reported on the Leadership Forum [summarised post meeting, as attached] – and thanks were expressed for his extended stay in Atlanta! A Task Force (including AC, representing the UK Chapter) has been formed to look at the options and produce a Charter – CM to establish what the terms of reference and timeframe are. This subject to be included in forthcoming UK Board agendas.

CM
AML

7. Finance

2005 end of year figures had yet to be finalised, but were currently showing a surplus of £6K+, which reflected the anticipated 'break-even' result for the year.

8. Governance

Noted that unless the UK company was dissolved soon, it may be necessary to appoint new company directors.

The majority of the Board would continue for a further term from 1 April. Thanks were expressed to NG for his contribution as he would not be able to continue. It was agreed to adopt SG's proposal for an additional Deputy President to be appointed to support the new President, RP, to ensure continuity.

It was agreed to create new 'Deputy' support positions, to provide cover and encourage more grass roots members to get involved and gain experience.

It was agreed to create an end-user advisory committee/group that could report/provide input to the Board, as appropriate, as well as provide a peer-to-peer forum. A P2P group for service providers was also considered, and it was agreed to take a straw poll on this, to establish terms of reference and that it would provide something of value to members.

SG

9. Discovery Forum

Noted that the findings of Discovery Forums were summarised on the Global web and also in the Leader magazine, were fed back to the sponsors and were used in formulating Summit programmes. AB suggested that the findings should also be made available to the UK Board.

CM

10. IPD Conference

Noted that this event had been extremely well attended by end-users, which perhaps indicated that they favoured a learning/intellectual-edge 'Institute' type of organisation, whereas the UK Chapter's events were more of the 'Association' format, run by volunteers with professional input.

Although the UK Chapter had the Reading MCR programme and the European EDP programme, AC agreed to investigate whether collaboration with another learning organisation would be of value.

AC

Noted that the European Region had introduced a series of Discovery Luncheons, with the next two taking place in Germany and Benelux in May.

11. Research

The Equal Partners 3 project was progressing well, and it was hoped the results could be programmed into the UK events calendar.

RH

12. Membership

Noted that there had been no response to the request for details of other organisations with which the UK Chapter could approach. [Extract from Minutes of 13 December: Retention in the south east was fine, but it was agreed a strong individual needed to be identified in the regions to head-up activities, or perhaps take advantage of local RDAs, BIFM and BCO – All to provide suggestions and contact details to JC.]

ALL

JC was speaking to BIFM about collaboration in the regions and would report back.

JC

13. Regional Development

AB, JC and CM to set date to discuss UK/regional membership development and how the UK Board could assist emerging Chapters in Europe.

AB, JC,
CM

14. Events

Recent and forthcoming events were reviewed [schedule attached].

CM confirmed that CoreNet would not be participating at MIPIM, but would have a presence at ExpoReal.

AC had obtained the set of Chapter Learning CDs and would report back once he had reviewed them.

AC

15. Sponsorship

Noted that a sponsorship package and covering note was being produced for publication on the web and circulation to the membership, which would first be sent to previous UK Summit and Awards Dinner sponsors inviting them to take advantage of the advance notice. CM to provide NG with a list of Global sponsors, which would not necessarily reflect who had agreed to support what. NG's records

NG, AML

would be passed on to his successor.

16. Any other business

2006 UK Directory – Production costs were awaited. Agreed to cost a new folder, and the covering letter to include instructions on how to log onto the web. AML

UK Banner – KT reported that the banner, for use on the web and ‘domestic’ emails, etc, was being developed. KT

Communications – Agreed that marketing/PR was an important topic and would be included on all forthcoming agendas under the heading ‘Communications’. Whilst SG and KT had dealt with PR during the last 12 months, it may be appropriate to obtain more professional support, eg from Alison Sutherland, or Tamesis, about which SG had spoken to CM. AML to send new CoreNet logo to Property Week and Estates Gazette. Tamesis to produce a press release on the succession of RP, to be coordinated by KT. AML
AML
CM, KT

17. Next Meeting

As this was SG’s last meeting as Chair, a vote of thanks was given for her very successful year in the office of UK Chapter President.

The next meeting to take place at 9.00am on 19 April, at BP’s Finsbury Circus offices. AML

Web statistics: December 2005 – 565
January 2006 - 810

Subject to adoption by Company Directors

Susie Gray
Chair