

CoreNet Global UK
MINUTES OF BOARD MEETING
held on Thursday 13 September 2006

Richard Paver	BP International	President
Susie Gray	Land Securities Trillium	Past President
Robin Harris	Como Group	Deputy President/VP Programmes
Jeremy Charles	Strutt & Parker	Deputy President/VP Membership
Chris Strong	Citigroup	VP Finance
Kathy Tilney	Tilney Shane	VP Communications
Andrew Carter	FMConnect	VP Learning
Michael Creamer	Cushman & Wakefield	VP Sponsorship
Andrew Burt	Disney	Regional Representative

Copy: UK Deputies

Date: 17 July 2006

Action By

1. In Attendance

Richard Paver (RP - Chair), Susie Gray (SG), Robin Harris (RH), Andrew Carter (AC), Chris Strong (CS), Kathy Tilney (KT) and Alice Lewis (AML).

RP thanked SG for treating the 2005 board members to a splendid lunch on 5 July.

2. Apologies

Jeremy Charles (JC), Michael Creamer (MC), Andrew Burt (AB), Mike Napier (Global Board member), Mark Tamburro (Global Board member)

3. Minutes of last meeting

The minutes of 31 May 2006 were approved.

4. Matters arising

Matters arising were dealt with below.

5. Chapter Task Force

AC had been in touch with Peter Holland (who would soon be 'staff', which may affect the nature of his role), and whilst no minutes of the previous meeting were yet to hand, he had accepted the principle of measuring CNG's performance, rather than that of the Chapters.

RH had met with CEO Prentice Knight (PK) on 21 June and had followed this up with an email confirming the outcome of their discussion.

RP had met with Christine Mackenzie after the Board meeting on 31 May, but little progress had been made meantime.

6. Finance

2005 Audit – The figures to be circulated again for approval by the Board. It was noted that a surplus had been achieved even though the UK Chapter no longer retained any income from subscriptions. KT and AML to discuss the value of producing and publishing a Report & Accounts document.

KT, AML

2006 Budget - Expenditure that it had been expected would be the responsibility of Global following the termination of the Affiliation Agreement had continued during 2005 and into 2006, for example stationery, invitations, etc.

Transfer of funds/new UK Chapter structure - RP agreed to forward to PK the latest stationery invoice, when available, to request a refund and noting that the arrangements for transferring the UK Chapter's funds, after which the UK company could be wound up, were taking too long. The funds would remain where they were meantime.

RP

	RP to establish if it was in order for him to become a company director (of CoreNet Global UK).	RP
	Future expenditure – it was agreed that a business case should be made for all future expenditure, which was good practice, would provide guidance for the incoming Deputies, and constituted good news for the membership.	ALL
	AGM – it was agreed to arrange an Annual General Meeting prior to the Board meeting scheduled for 6 September (details tbc).	AML
7.	<u>Governance</u>	
	Deputy Communications – it was noted that Phil Breeden of Bucknall Austin had taken up this role.	
	End-user Advisory Group – RP, AB and Richard Watton wished to carry out a survey of end-user members. The responses of end-users to the 24 Degree Debate poll would be used as the ‘introduction’.	RP RH
8.	<u>Communications</u>	
	It was noted that two PR consultancies had been interviewed and that a recommendation would be made after the third interview, including scope and cost. It was agreed that some form of performance measurement would be desirable (RH to provide an example used by MACE).	KT RH
	The successful consultancy to be invited to attend the October Board meeting, and RP was happy to meet with them beforehand.	AML
9.	<u>Research</u>	
	Chapter Learning Programme (CDs) – AC to delegate this review to his Deputy!	AC
	WPI – The Reading event on 14 June had been the most successful, but before the UK Chapter devoted any more resources, it needed to be established if there was real interest for SMEs.	AC
	Property Alliance – SG was still involved via the Tenant Satisfaction Index and would investigate the possibility of CoreNet’s participation, with an occupier focus.	SG
	EP3 – Following the successful launch to members on 28 June, the decision was made to support further involvement, provide a model and set of recommendations, and promote an understanding of CRE to the rest of the industry. AC and RP to agree arrangements for a ‘President’s Forum’ in the autumn, for targeted members and non-members, who would be contacted by AC in the first instance and would then be sent an invitation by RP.	AC, RP
10.	<u>Membership</u>	
	The statistics circulated as at the end of June were briefly reviewed.	
	Membership drive – the proposal submitted by Christine Mackenzie was accepted in principle, without the ‘competition’ element, and to be extended to include employees of charities. AML to prepare note for JC.	AML
11.	<u>Events</u>	
	Recent and forthcoming events were briefly reviewed (calendar attached).	AML
	RH made the case for an additional permanent or temporary Board member, who would be responsible for coordinating ‘sustainability’ issues and acting as the Board’s spokesperson. A volunteer would be sought from the membership in the first instance, with the option to retain someone if no one suitable came forward.	AML
	Following the successful 24 Degree Debate, RH had met with RIBA and BCO, and the	

outcome of further discussions would be aired at a Chapter event in September. RH

When RH had met with PK, PK had indicated that Global wished to hold the 2007 European Summit in London. This was accepted in principle, with the proviso that the UK Chapter should have an active role in the programme and the financial implications of not having a UK Summit would also need to be addressed. RP agreed to speak to PK. RP

12. Sponsorship

Most Summit sponsorship had been secured, and letters to this year's Awards Dinner sponsors would be sent out asap.

13. Any other business

Lisbon Summit – RP to attend on behalf of the UK Chapter. AML to establish if a discount would be possible. AML

Orlando Summit – The opportunity existed for a UK Board member to attend (although the date clashed with the UK Summit). ALL

BCO Conference – to be reviewed once the venue for the 2007 European Summit had been agreed. AML

Global representation – RP to contact Mike Napier for an update on Global matters. RP

Building Magazine – RH had arranged an interview with RP. RH

14. Next Meeting

The next meeting to take place at 10.30am on 6 September, venue to be advised. Please note that Deputies are invited specifically to the next meeting and are welcome to stand in if the Principal Board members cannot attend at any other time. ALL

Web statistics: June 2006 –

Subject to adoption by Company Directors

Richard Paver
Chair